



Dear Permit Applicant:

The following is information about the **Beaumont Filming Permit Application**. Please complete and return the application with a copy of the Thomas Bros. Map (i.e. Thomas Guide) marking the specific location you wish to use. The completed application, Insurance Certificate(s), Letter(s) of Endorsement, and map **must** be received before the application can be processed. It is important to list all props to be used, and a detailed description of all your activities. You must list all equipment, stunts, pyrotechnics, explosive devices, airplanes, or helicopters used in your shoot. The applicant who is responsible for the shoot must sign the application.

Fire Requirements: Fire Department resources are assigned to shoots on a case-by-case basis. If it is determined that your shoot requires Fire Department resources, Fire Department personnel will be charged for their hourly wage (with a 2-hour minimum) and a bond will be issued if there is a need for Fire Department Equipment.

Insurance requirements: The Production Company shall maintain at all times during the term of the Film Permit one million dollars (\$1,000,000) per occurrence in commercial general liability insurance for bodily injury, personal injury, and property damage. All such policies shall name the City, the City Council, and each member of the City Council and City's other officers, employees and agents as Additional Insureds under such policies.

When deemed necessary by the City, the Production Company shall maintain one million dollars (\$1,000,000) per occurrence in automobile liability insurance for bodily injury and property damage including coverage for owned, non-owned, and hired vehicles in a form and with insurance companies acceptable to City.

All policies shall contain a provision stating that the Production Company's policies are PRIMARY insurance and that insurance of City or any named Additional Insureds will not be called upon to contribute to any loss.

All insurance policies are to be placed with Insurers with a current A.M. Best rating of no less than "A –" policyholder rating and a financial rating of not less than Class VII. All insurers shall be licensed by the State of California to issue insurance in the State of California.

You must provide *proof of liability insurance* (via Certificate of Insurance) and a *Letter of endorsement* (ISO form #CG-20-12-07-98 or equivalent) naming the City of Beaumont, its officers, agents, employees and/or volunteers as an additionally insured in the amount of \$1 million. The Insurance Certificate and Letter of Endorsement *must* read *verbatim*:

City of Beaumont, 550 East 6th Street, Beaumont, CA 92223 and their officers, City Council and its members, officials, employees, agents and volunteers are named additional insured on General Liability policies.

An additional Insurance Certificate and Letter of Endorsement is required in the event of the use of airplanes or helicopters in the amount of \$10 million, using the verbiage above.

FAA approval, in writing, is required.

Workers compensation requirements: Proof of workers compensation insurance is required.

Please fax a copy of the certificate(s), along with the Letter(s) of Endorsement, to the City of Beaumont at 951-769-8526 **and** a hard copy of the Insurance certificate(s) and Letter(s) of Endorsement **must** be mailed to: City of Beaumont, Attn. Planning Department, 550 East 6th Street, Beaumont, CA 92223

In order to process the application in a timely manner, the application, certificate(s) of insurance, Letter(s) of Endorsement and a Thomas Bros. Map (or equivalent) with page and location clearly marked, must be received 2 - 3 days prior to filming. All reservations are tentative until we receive confirmation of property owner approval. If you have any other questions, please contact the City at 951-769-8520.

For permitting information outside of the City limits, contact the Riverside County Film Commission at 951-955-2044 or via email at info@filmriversidecounty.com.



Permit #: _____

PHOTOGRAPHY/FILMING PERMIT APPLICATION

Date: _____	City Considering Permit: _____
	Project Title: _____
Company: _____	Location Mgr.: _____
Address: _____	Cell #: _____
	Email: _____
	Prod. Mgr.: _____
Co. Phone: _____	Cell #: _____
Co. Fax: _____	Other Contact: _____
Prod. Dates: _____	Cell #: _____

Prod. Type: Still Photography Commercial TV-Reality TV-Episodic TV-Other Music Video
 Documentary Industrial Corporate Feature Other _____

Total Personnel (cast, crew, etc): _____ **Total Vehicles / Equip.:** _____

(Provide exact number of each item to be used at filming location(s))

Vehicle / Equip. Detail: _____ **Sm. Vehicles:** _____
Lg. Vehicles: _____ **RVs:** _____ **Generators:** _____ **Lifts:** _____

Other (describe): _____

Insurance: See attached Insurance requirements - Permit will not be issued without proper insurance.

- Insurance Certificate & Endorsement will be submitted by _____ am / pm on _____.
- Insurance Certificate & Endorsement attached - Insurance Co. _____.

Location Detail: Please give specific detail about your shoot below (Use provided addendum sheet if more space is needed). You must include the following: 1) property owner(s) name(s); 2) property owner(s) contact information; 3) address of location(s); 4) day(s) & time(s) of prep, film & strike & 5); a storyboard and/or detail list of filming activity.

Date(s)	Time(s)	Details	Prep/Film/Strike

Traffic: Will this project require traffic control? No (skip to Stunts/special Effects) Yes (continue)

Road Encroachment Permit Attached

Road Encroachment Permit will be submitted by: _____ am/pm on _____.

Section below to be completed by PEDA Permit Staff ONLY.

Police Required: <input type="checkbox"/> Yes <input type="checkbox"/> No Fire Dept. Required: <input type="checkbox"/> Yes <input type="checkbox"/> No City Parks Approval Required: <input type="checkbox"/> yes <input type="checkbox"/> No

Stunts: Will this project involve Stunts? No Yes (continue)

Weapons: Will this project involve firing or non-firing Weapons? No Yes (Continue)

SFX: Will this project involve SFX / Pyro? No (if no to all three, skip to animals) Yes (continue)

Stunts & Special Effects Worksheet Attached

Stunts & Special Effects Worksheet will be submitted by: _____ **am/pm on** _____.

Animals: Will this project require the use of exotic or domestic animals? No (skip to Aircraft) Yes (continue)

Animal Stipulations Attached

Animal Stipulations will be submitted by: _____ **am/pm on** _____.

Aircraft: Will this project require the use of any aircraft? No (skip to Aircraft) Yes (continue)

See attached Insurance requirement - Permit will not be issued without proper insurance.

Additional Aircraft Insurance attached

Additional Aircraft Insurance will be submitted by: _____ **am/pm on** _____.

FAA Approval attached

FAA Approval will be submitted by: _____ **am/pm on** _____.

Section below to be complete by City Permit Staff ONLY.

Permit #: _____	Approved by: _____
Processing Fee: \$75.00	Name: _____
Road Permit Fee: \$ _____	Title: _____
Fire Permit Fee: \$ _____	Attachments: <input type="checkbox"/> Road Encroachment Permit
Fire Bond: \$ _____	<input type="checkbox"/> Fire Permit / Weapons Permit (circle one)
Police Fee: \$ _____	<input type="checkbox"/> General Liability Insurance Documents
Police Bond: \$ _____	<input type="checkbox"/> Aircraft Insurance Documents
Other (explain): \$ _____	<input type="checkbox"/> FAA Approval
_____	<input type="checkbox"/> Animal Stipulations
TOTAL: \$ _____	<input type="checkbox"/> Property Owner Permission Form(s)
Other Provisions: _____	<input type="checkbox"/> Neighborhood Notification(s) / Sign-off(s)
_____	<input type="checkbox"/> Other: _____
_____	_____

GENERAL CONDITIONS:

Permittee agrees to all the terms and conditions on this permit including provisions listed at the bottom of this form and any attachments.

Permittee waives all claims against City, its officers, agents, employees and volunteers, for loss or damage caused by, arising out of or in any way connected with the exercise of this permit and Permittee agrees to hold harmless, indemnify and defend City, its officers, agents, employees and volunteers, from any and all loss, damage or liability which may be suffered or incurred by City, its officers, agents, employees and volunteers caused by, arising out of or in any way connected with exercise by Permittee of the rights hereby permitted, except those arising out of the sole negligence of the City. § City shall have the privilege of inspecting the premises covered by the permit at any or all times. § This permit shall not be assigned. § City may terminate this permit at any time if Permittee fails to perform any covenant herein contained at the manner herein provided. City agrees it will not unreasonably exercise this right of termination. § The parties hereto agree that the Permittee, its officers, agents, employees and volunteers, in the [performance of this permit shall act in an independent capacity and not as officers, agents, employees and volunteers of the City.

No alteration or variation of the terms of this permit shall be valid unless made in writing and signed by the parties hereto. § Permittee agrees to comply with the terms and conditions contained in the attached Exhibit(s), which terms and conditions are by this reference made a part thereof. § The Permittee hereby agrees to comply with all the rules and regulations of the facility or institution subject to this permit. § Permit must be kept on site at all times. § City makes no representation or warranty as to condition of any property or facilities used by Permittee, and it is the responsibility of Permittee to fully inspect all such property and facilities to determine their condition prior to their use, and in going forward, assumes all risks associated with the condition of property or facilities.

Permittee's Signature: _____

Representative of: _____

Permittee's Name: _____

Title: _____

Date: _____



ROAD ENCROACHMENT PERMIT APPLICATION

Fee: _____

PLEASE PRINT OR TYPE

COMPANY NAME _____

DATE(S) OF ACTIVITY _____

PERMITTEE NAME _____

ACTIVITY START TIME _____

TITLE _____

ACTIVITY END TIME _____

MAILING ADDRESS _____

OFFICE NUMBER _____

CITY _____ STATE _____ ZIP CODE _____

CELL NUMBER _____

PERMITTEE SIGNATURE _____
PLEASE INDICATE WHICH CITY ROAD(S) YOU WILL UTILIZE DURING THIS SHOOT (INCLUDE A MAP SHOWING YOUR LOCATION):

PLEASE INDICATE SPECIFIC ACTIVITIES TO BE PERFORMED: _____

Issuance of permit WILL be in conjunction with an approved City Film Permit
PERMITTEE AGREES TO INDEMNIFY THE CITY, ITS OFFICERS, AGENTS, CONTRACTORS, EMPLOYEES AND VOLUNTEERS AGAINST AND HOLD THEM HARMLESS OF AND FROM ALL CLAIMS AND LIABILITIES OF ANY KIND ARISING OUT OF, IN CONNECTION WITH OR RESULTING FROM NEGLIGENCE ON PART OF PERMITTEE, ITS OFFICERS, AGENTS, CONTRACTORS, EMPLOYEES AND VOLUNTEERS IN CONNECTION WITH WORK UNDERTAKEN UNDER THIS PERMIT, AND DEFEND CITY AND ITS OFFICERS, AGENTS, CONTRACTORS, EMPLOYEES AND VOLUNTEERS FROM ANY SUITS OR ACTIONS AT LAW OR IN EQUITY FOR DAMAGES, AND PAY ALL COURT COSTS AND COUNSEL FEES.

WILL THERE BE ANY PYROTECHNICS? (circle one) YES NO
WILL THERE BE ANY STUNTS/WEAPONS? YES NO
If yes to either of the above, an approved Special Effects and Hazardous Conditions Worksheet is required

FOR CITY USE ONLY

Officers needed as follows: _____

Traffic Control Devices recommended: _____

POLICE APPROVAL

AUTHORIZED SIGNATURE PRINT NAME PHONE NUMBER ()

OFFICE IN CHARGE OF FILMING PERMITTING

AUTHORIZED SIGNATURE PRINT NAME PHONE NUMBER ()



Special Effects and Hazardous Conditions Worksheet

Date _____

Special Effects Coordinator _____ CA Pyro License # _____
(Please provide a legible copy of the front and back of your CA Pyro License along with this form)

SFX Company _____ Telephone # _____

Address _____

Location(s) _____

Assistants _____ CA Pyro License # _____

Assistants _____ CA Pyro License # _____

Permittee Company _____ Contact Person _____

Office # _____ Cell # _____

Weapons Master _____ Cell # _____

SFX/Weapons Materials and Activity (please note quantities to be used for each material listed): _____

Date(s) of Activity: _____ Time(s): _____

SFX Coord. Signature _____ **Date** _____

Weapons Master Signature _____ **Date** _____

Permittee Signature _____ **Date** _____

Fire Approval _____ **Date** _____

Police Approval _____ **Date** _____

This form and a copy of the SFX Coordinator's CA Pyro license(s) are required before a permit can be issued



ANIMAL STIPULATIONS FOR COMMERCIAL FILMING

1. Animals not endemic to the area shall be under the control of **qualified handlers at all times**. Animals shall **NOT** be allowed to feed on natural vegetation.
2. Permittee is responsible for providing appropriate feed and water for the animals. Plant eating animals shall be fed non-germinating pellets or certified weed-free hay for two days prior to filming **AND** during filming on-location within the City. When not in use, animals will be corralled either by the use of a free standing fenced corral, being tied to a parked vehicle, or housed within a trailer in a parking area or road.
3. All animal “waste” shall be removed from the land on a daily basis. Transmission of diseases from domestic animals to wildlife will be avoided through appropriate action (vaccines, avoidance of contact, etc).

Permittee acknowledges, by signing below, that he/she knows, understands and accepts the terms and conditions under which this permit is issued.

Permittee Signature

Permittee Name (please print)

Title

Phone number

Date

Animal Wrangler Signature

Animal Wrangler Name (please print)

Address

City, State, Zip

Phone number

Date



CREDITS AGREEMENT

I, _____, am duly authorized to represent _____
(First and Last Name – Please Print) (Production Company Name – Please Print)

and agree to provide the following to the City of Beaumont:

- One (1) copy of the finished product in one of the following formats:
 - DVD for motion (i.e. feature, TV, video, commercial, etc.)
 - CD or PRINT COPY for stills (i.e. digital photos, issue of magazine, issue of catalog, etc.)
- Acknowledgement through the film credits for portions shot within the Pass EDA Jurisdiction. This includes, but is not limited to:
 - Feature Films
 - TV
 - Documentaries
 - Videos (all types)
 - Short Films
 - Student Productions
- The Acknowledgments shall be given as follows:
 - City of Beaumont
 - Pass Economic Development Association

Permittee Signature

Permittee Name (please print)

Title

Date

Production Company Address

City, State, Zip

Office Phone Number

Cell Phone Number