

**TO:** **Elizabeth Gibbs, City Manager**  
**City of Beaumont**

**FROM:** **Juan Garcia, HWS Deputy Director**

**DATE:** **August 30, 2024**

**RE:** **Notice of Funding Availability (NOFA) for the County of Riverside's 2025-2026 Urban County Community Development Block Grant Program**

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Attached please find a copy of the Notice of Funding Availability (NOFA) for the County of Riverside's 2025-2026 Urban County CDBG program for Cooperating Cities. The County opened the 2025-2026 CDBG application cycle starting August 27, 2024. In addition, the County has also begun preparing the 2024-2029 Five-Year Consolidated Plan which will include the 2025-2026 Action Plan.

### **2025-2026 Action Plan/Funding Cycle**

Applications will be accepted from cooperating cities for both internal (city-administered projects) as well as applications from the cities' subrecipients including non-profit organizations, special districts, or other entities. All applications are due no later than **December 2, 2024**. Please see "What Cooperating Cities Must Submit to the County" at the end of this letter.

The County will only accept hard-copy, paper applications from the cooperating cities for the 2025-2026 cycle. A copy of the approved 2025-2026 CDBG Application has been attached to this NOFA. A fillable pdf version of the CDBG application is available upon request. An original and one copy of each proposal must be submitted to the County together with a resolution or minute order from your Council approving the projects and authorizing the submittal of the applications.

Your city's 2025-2026 CDBG allocation is estimated to be **\$151,000**; this allocation is based upon updated information from HUD and is subject to change.

Each cooperating city is responsible for planning, designing, and carrying out its own CDBG application process that best meets the needs of its city. The cities can decide to fund only internal city-administered projects, external subrecipient projects, or a combination of the two. The city council will make the final funding decisions based on the city's priority community development needs.

The County has established several minimum thresholds concerning the cooperating cities' CDBG application process:

1. The process must be open and fair;
2. The city must publically notice (newspapers, city website, social media) the opening of the city's 2025-2026 CDBG application cycle.
3. The notice should reference the County's Notice of Funding Availability (NOFA) for the County of Riverside's 2025-2026 Urban County CDBG program for Cooperating Cities;
4. The notice should be published in both English and Spanish if a significant portion of the city's residents speak Spanish – if there is a significant number of residents that predominantly speak another language, the city should publish their notice in that language as well;
5. The notice must provide direction as to where applications can be obtained, when the applications are due, and other application submittal instructions;
6. The notice will identify any funding priorities established by the city (e.g., senior programs, street improvements, youth programs, etc.);
7. The city must allow at least 30 days for the application process;
8. The public notice must provide information on the application review and approval process (e.g., staff review/council approval; staff review/committee review/ council approval, etc.);
9. The public notice must identify a contact person for questions and assistance; and
10. The notice must contain the date, time, and location where the city council will make the final 2025-2026 CDBG funding determinations.

Your city can only submit proposals for activities that have been identified in the 2024-2029 Five Year Consolidated Plan as a priority activity for CDBG funding.

Please be sure to review the **Timeliness and Drawdown** section of the NOFA especially as it pertains to project readiness and completion.

#### **What Cooperating Cities Must Submit to the County:**

**Please see the attached Required Submittals from Cooperating Cities for a listing of items and documentation that must be submitted by each cooperating city for the 2025-2026 CDBG cycle and the 2024-2029 Consolidated Plan.**

For additional information regarding the 2025-2026 CDBG application cycle or the 2024-2029 Consolidated Plan, please contact the CDBG Program Manager assigned to your city or:

Susana Orozco CDBG Program Manager  
3403 10<sup>th</sup> Street, Suite 300  
Riverside, CA 92501  
(951) 955-5933  
[sorozco@rivco.org](mailto:sorozco@rivco.org)

We look forward to receiving your city's applications for the 2025-2026 Cooperating Cities CDBG program, and we thank you for your city's participation in the County's CDBG program.

## **What Cooperating Cities Must Submit to the County**

1. 2025-2026 CDBG applications as required in the attached Notice of Funding Availability (NOFA);
2. Summary of the City's 2024-2029 Consolidated Plan community needs assessment and outreach efforts (public notices, social media, community meetings, surveys distributed/collected, etc.); and
3. The City's five-year HUD-CPD funding priorities approved and adopted by the City Council (include staff report, minute order)

Examples: Senior and youth programs  
Street and sidewalk improvements along Main Street  
After School Programs  
Housing Rehabilitation  
Water, sewer, and fire hydrant improvements  
Senior Center improvements  
ADA upgrades